

Advanced Investor Reporting

Reconciling Custodial Accounts

March 2024



About this Material

The information presented in these training materials is for general information only and is based on guidelines published in the applicable MPF Guides. This presentation is not intended to be all-inclusive. The MPF® Provider makes no representations or warranties of any kind with respect to the accuracy, completeness, or suitability for any purpose of the information contained in this training.

The MPF Provider expressly disclaims any and all warranties, express or implied, including without limitation warranties of merchantability and fitness for a particular purpose regarding these materials and our training program. In no event will the MPF Provider be liable for any direct, incidental, punitive or consequential damages of any kind with respect the training or materials provided.

All examples are hypothetical and are for illustrative purposes only. This training is not intended and should not be interpreted or relied upon as legal advice. We encourage you to seek advice from a qualified professional.

These materials should not be used in place of the applicable MPF Guides.

The official versions of all MPF Guides are available at www.fhlbmpf.com or via AllRegs®.



Agenda

- Reporting Cycle and Remittance Types
- MPF Provider Reconciliation Reviews
- Reconciliation Guidance
- P&I Custodial Account Reconciliation
- T&I Custodial Account Reconciliation





Reporting Cycle and Remittance Types



Reporting Cycle

Activity Cycle

Calendar month

Accounting Cut-Off

Last calendar day of the activity month

Reconciliations & Due Dates

- Servicers with more than one remittance type must complete a separate custodial account reconciliations for each type.
- Completed monthly, retained by servicer.
- Submitted to MPF Provider upon request.





Remittance Types

Actual/Actual (Multiple Remittance)	Actual/Actual (Single Remittance)	Scheduled/Scheduled	Actual/Actual (MPF Xtra)
Funds are remitted anytime P&I payments, liquidations, and curtailments received (less the servicing fee) exceeds \$2,500 within the P&I account to the MRA account at the FHLBank. On the first business day of each month, funds within the P&I account must be remitted.	All P&I payments, liquidations, and curtailments received (less the servicing fee) are remitted by the 18 th of the following month to the proper DID account at the FHLBank. If the 18 th falls on a weekend or holiday, funds must be remitted by the prior business day.	All P&I payments due, plus liquidations and curtailments received (less the servicing fee) are remitted by the 18 th of the following month to the proper DID account at the FHLBank. All scheduled P&I payments due are required to be remitted monthly, even if a borrower fails to make their payment. If the 18 th falls on a weekend	All P&I payments, liquidations, and curtailments received (less the servicing fee) are remitted daily to the MPF Xtra P&I account at FHLBank Chicago.
		or holiday, funds must be remitted by the prior business day.	



MPF Provider Reconciliation Reviews



Custodial Account Reconciliation

Servicers are required to reconcile both principal and interest (P&I) and tax and insurance (T&I) custodial accounts on a monthly basis

- MPF reconciliation forms are available for this purpose.
- Forms are broken down by remittance type:
 - Actual/Actual and Actual/Actual Single Remittance
 - Scheduled/Scheduled Remittance
- Reconciliations should be completed as required and made available upon request.





Reconciliation Reviews

When a review request is made, the following should be sent to the MPF Provider:

- A copy of each reconciliation report:
 - ✓ **SG320A** (or SG320) P&I Custodial Account Reconciliation
 - ✓ SG321A (or SG321) T&I Custodial Account Reconciliation
- Servicer's P&I and T&I bank account statements
- A/A MRA P&I Custodial account (MPF Bank) statement (if applicable)
- MPF Xtra P&I Custodial account (FHLBC) statement (if applicable)
- Servicer's system generated escrow trial balance
- Any supporting documentation for reconciling items



Reconciliation Review Requests

Requests will include a checklist that should be utilized for the return of proper documentation.

Always review that accounts are titled correctly.



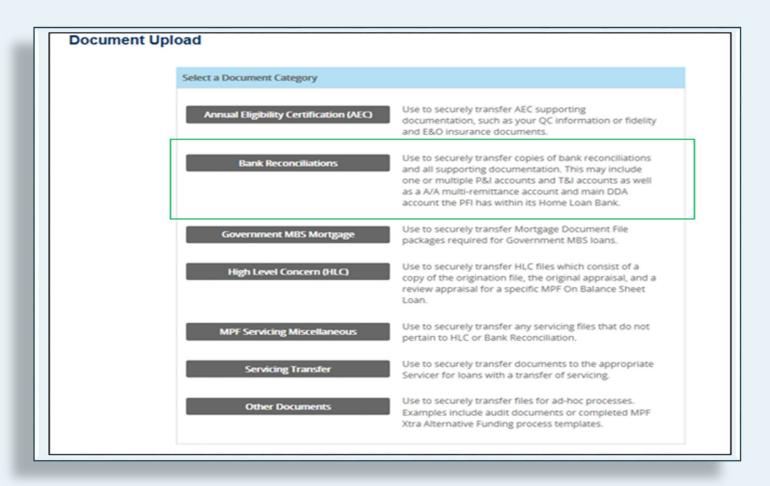
mpf Mortgage Partnership Finance _™	
Custodial Account Reconciliation Checklist	mpf Mortgage Partnership Finance
PFI# 9999 SERVICER NAME: ABC Bank	
CONTACT NAME: PHONE #	Custodial Account Reconciliation Checklist
EMAIL ADDRESS:	PFI# 9999 SERVICER NAME: ABC Bank
REMITTANCE TYPE: Schedule/Schedule Actual/Actual Single	CONTACT NAME: PHONE #
	EMAIL ADDRESS:
Required Documentation - P&I and T&I Custodial Account R	Required Documentation - P&I and T&I Custodial Account Reconciliation
Principal and Interest (P&I) Custodial Account	Principal and Interest (P&I) Custodial Account
☐ 1. Completed Form SG320(A), all sections must be filled out	☐ 1. Completed Form SG301(X), all sections must be filled out
2. Copy of bank statements for selected cutoff being reviewed. (If remittan include FHLB non-interest bearing account statement.)	□ 2. Copy of bank statement(s) for selected cutoff being reviewed □ 3. Corresponding Final Turn Around Report (fTAR) matching the Form 301X and bank Statement
	Escrow Custodial (T&I) Account
 3. Bank statement or screen print reflecting verification of the Deposits in in Transit, and/or Adjustments 	 4. Completed Form SG321(A), all sections must be filled out. (If you do not escrow, please note such and provide Trial Balance for support.)
Escrow Custodial (T&I) Account	☐ 5. Copy of bank statements for selected cutoff being reviewed
 4. Completed Form SG321(A), all sections must be filled out. (If you do n such and provide Trial Balance for support.) 	 6. Bank statement or screen print reflecting verification of the Deposits in Transit, Disbursements in Transit, and/or Adjustments
5. Copy of bank statements for selected cutoff being reviewed	7. A Servicing System generated Trial Balance Report that displays all FHLB escrow liabilities.
☐ 6. Bank statement or screen print reflecting verification of the Deposits in	(Provide only total pages when submitting to MPF Provider.) ☐ 8. Statement(s) showing advances to cover overdrafts
in Transit, and/or Adjustments	☐ 9. Support for any unapplied suspense funds showing they are appropriately and timely handled, and
☐ 7. A Servicing System generated Trial Balance Report that displays all FH (Provide only total pages when submitting to MPF Provider.)	held in the appropriate custodial account
☐ 8. Statement(s) showing advances to cover overdrafts	Account Titles 10. Copies of P&I and T&I account signature cards or similar documents with full legal title to
9. Support for any unapplied suspense funds showing they are appropriatel	verify that the title complies with the MPF Servicing Guide.
and	*Correct titles for ABC Bank
Account Titles 10. Copies of P&I and T&I account signature cards or similar documents verify that the Custodial Account titles comply with the MPF Servicing Gu	P&l custodial Account Title: ABC Bank as agent, trustee, and/or bailee for Fannie Mae (or the Federal National Mortgage Association) and/or payments of various mortgagors and/or various owners of interests in Mortgage-backed securities (Custodial Account)
*Correct titles for ABC Bank	T&I custodial Account Title: ABC Bank as agent and/or trustee for Fannie Mae (or the Federal National
P&I custodial Account Title: ABC Bank as trustee for the benefit of the Federal H its successors and assigns	Account the Account time. Account as agent and/or trustee for ramne state (or the reaeral vational Mortgage Association) and payments of various mortgagors, respectively (Custodial Account)
T&I custodial Account Title: ABC Bank as trustee for the benefit of the Federal H	
its successors and assigns and/or various Mortgagors	Please note: It is unacceptable to shorten your PFI name or use abbreviations on your Signature Card. If abbreviations are currently being used, please update your account names immediately.
If space is limited, it is acceptable to shorten your PFI name and use the following a	
TTEE - "trustee"	
FBO - "for the benefit of"	
ISAA - "its successors and assigns"	
FHLB - "Federal Home Loan Bank" (district name to	

AOVM - "and/or various Mortgagors"



Reconciliation Review Requests

Required reconciliation documents may be securely uploaded via the eMPF® Website or emailed to the email address provided in the request





Reconciliation Guidance



Reconciliations

P&I Reconciliations are related to Turnaround Reports (TARs)

- If a TAR indicates no errors, then generally there should not be any bank reconciliation exceptions.
- If the P&I reconciliation process does find issues, the most recent monthly remittance needs to be reviewed for accuracy.
- If the Servicer and Master Servicer records are equal, yet there is a reconciliation exception, an error such as funds being deposited or withdrawn from the incorrect account may have occurred.



Reconciliations

- After identification of an issue (what occurred and what date), to cure the items:
 - Servicers have 60 calendar days for items in the P&I account
 - Servicers have 90 calendar days for items in the T&I account
 - For MPF Government MBS, Servicers have 60 days for items in both the P&I and T&I account
- Ideally, this should be done before the end of the accounting cycle in which the item has been identified.
- To cure, the Servicer should:
 - Deposit (credit) funds into the custodial account if the account is short; or
 - Remove (debit) the funds out of the custodial account if the account has excess funds (an overage); and
 - Document and attach the documentation to the reconciliation so that the history of the transactions are recorded.



Items Required for Reconciliation

- Servicer's internal P&I account bank statement
- MPF Bank A/A account bank statement (A/A MRA and/or MPF Xtra)
- Supporting documentation for reconciling items including
 - deposits in transit
 - disbursements in transit
 - miscellaneous adjustments
 - final turnaround report
- P&I and T&I Custodial Reconciliation Forms (SG320A/SG320 and SG321A/SG321)
 - If mortgages are serviced under both actual/actual and actual/actual single remittance types, a
 SG320A must be completed for each remittance type.



Guide to Monthly Custodial Reports

Form Name	Purpose	Products	Submitted
SG320: P&I Custodial Account Reconciliation (Scheduled/Scheduled)	Used to reconcile the balance of each P&I custodial account	MPF Traditional MPF Government MBS	MPF Traditional: Upon request MPF Government MBS: Must be completed within 30 days of the monthly reporting cycle cut-off date and are requested around the 20 th of each month.
SG320A: P&I Custodial Account Reconciliation (Actual/Actual)	Used to reconcile the balance of each P&I custodial account	MPF Traditional MPF Xtra	Upon request
SG321: T&I Custodial Account Reconciliation (Scheduled/Scheduled)	Used to reconcile the balance of each T&I custodial account	MPF Traditional MPF Government MBS	MPF Traditional: Upon request MPF Government MBS: Must be completed within 30 days of the monthly reporting cycle cut-off and are requested around the 20 th of each month.
SG321A: T&I Custodial Account Reconciliation (Actual/Actual)	Used to reconcile the balance of each T&I custodial account	MPF Traditional MPF Xtra	Upon request



Scheduled/Scheduled Remittance

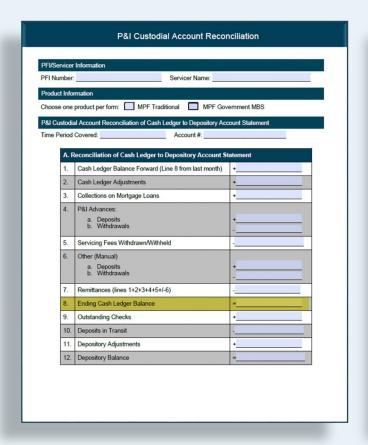
- Scheduled/Scheduled remittance type utilizes the following forms for P&I and T&I reconciliations:
 - ✓ Form SG320 P&I Custodial Account Reconciliation.
 - ✓ Form SG321 T&I Custodial Account Reconciliation
- Both forms include detailed instructions to assist with completion.

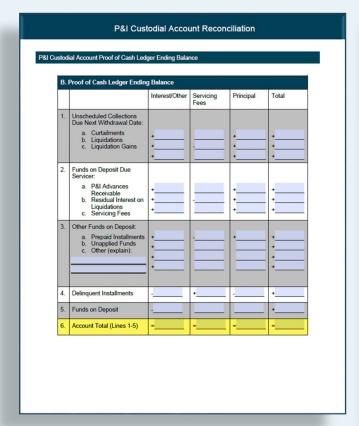
The majority of loans serviced under the MPF Program fall under the Actual/Actual remittance types.

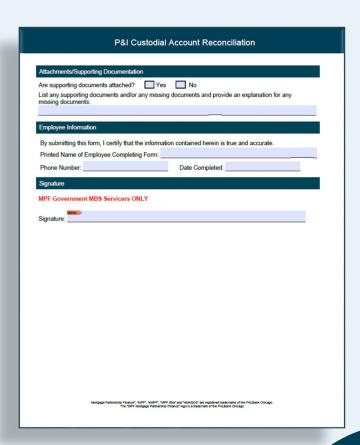


Scheduled/Scheduled Remittance

NOTE: A common misstep on Form SG320 is the **Ending Cash Ledger Balance** in Section A (line 8) should match the **Account Total** in Section B (line 6).









Scheduled/Scheduled Remittance

Sample of SG320 Scheduled/Scheduled T&I form

Ь.	Proof of Cash Ledger Ending				
		Interest/Other	Servicing Fees	Principal	Total
1.	Unscheduled Collections Due Next Withdrawal Date: a. Curtailments b. Liquidations c. Liquidation Gains	÷ <u> </u>	-	÷	* *
2.	Funds on Deposit Due Servicer: a. P&I Advances Receivable b. Residual Interest on Liquidations c. Servicing Fees	÷	-		* * *
3.	Other Funds on Deposit: a. Prepaid Installments b. Unapplied Funds c. Other (explain):				* * *
4.	Delinquent Installments		+		+
5.	Funds on Deposit				+
6.	Account Total (Lines 1-5)	=	=	=	=

	P&I Custodial Account Reconciliation
Attachments/Supp	orting Documentation
	uments attached? Yes No documents and/or any missing documents and provide an explanation for any
Employee Informa	ion
By submitting this	form, I certify that the information contained herein is true and accurate.
Printed Name of E	mployee Completing Form:
Phone Number: _	Date Completed:
Signature	
	Mortgage Partnership Prance*, "MPP", "eMPP", "MPP Xtra" and "eMAGCS" are registered trademarks of the PHLBank Chicago. The "MPP Mortgage Partnership Pinance" logo is a trademark of the PHLBank Chicago.



Principal and Interest (P&I) Custodial Account Reconciliation



Principal and Interest Deposits

P&I deposits must correspond with deposits shown on the Servicer's internal cash reports

Required P&I account deposits:

- Principal and Interest payments
- Liquidation proceeds (including REO sales and preforeclosure proceeds)
- Curtailments

Optional P&I account deposits:

- Ancillary Fees Late charges, penalty interest, assumption fees, & servicing fees
- Unapplied funds (only if T&I account is not established)





Permissible P&I Withdrawals

- Remittances to applicable P&I accounts with the appropriate MPF Bank.
 - Member's FHLBank MPF Traditional portfolios
 - FHLBank of Chicago MPF Xtra and MPF Government MBS
- Removal of funds deposited in error.
- Removal of servicing fees and other ancillary fees.
- Reimbursement to yourself for advances permitted to be reimbursed from subsequent collections under the terms of the Guides (S/S).



P&I Account Statements Review

Servicer and MPF Bank Account Statements

- The cut off date is the last processing day of the month.
- The monthly bank statements should correspond with the reporting cycle.
 - First of the month through last day of the month.





P&I Custodial Account Reconciliation

FI Nu	ımb	er:	Service	r Name:	
rodu	ct In	formation			
his fo	rm i	is for the MPF Traditional product of	only. Choo	ose one remittance type pe	er form.
Remitt	ano	e Type: Actual/Actual	Actual/Act	ual Single	
Body F	orn	n			
ime F	erio	od Covered:			
		actual remittance, complete both of Account column only.	columns. F	or actual/actual single ren	nittance, complete the P&I
ustoc	liai i	Account column only.			
				P&I Custodial Account	A/A Account at MPF
				Acct#	Bank Acct#
			Date	Amount	Amount
	1.	Bank Statement Balance			
	2.	Deposits in Transit		+	+
	3.	Transfers between P&I and A/A			+
	4.	Disbursements in Transit			
	5.	Remittance Due to MPF Bank on the 18th			
	6.	Adjustments (explanation and date):		+/	+/
		dato).			
	7.*	Zero Balance Reconciliation		=	-
		(Line 1+2+3+4+5+6)			
The a	ссо	unt balance should be zero. Any u	nreconcile	d items must be cleared w	vithin 60 days.
Attach	mer	nts/Supporting Documentation			
10000			Yes	No	
		upporting documents and/or any m			nlanation for any missing

Form SG320A

- Used for MPF Traditional and MPF Xtra loans under the Actual/Actual (MRA) or Actual/Actual Single Remittance options
- Does not have to be submitted monthly but will be requested for review on an annual or as-needed basis

NOTE: This presentation will focus on reconciling Actual/Actual remittance types.

P&I Custo	odial Account Reconciliation
Employee Information	
By submitting this form, I certify that the info	ormation contained herein is true and accurate.
Printed Name of Employee Completing For	m:
Title:	Email:
Phone Number:	Date Completed:



Reconciling for the MPF Xtra Product

SG301X - Monthly Remittance Recap

- Used only for the MPF Xtra product.
 - Used to reconcile the collections remitted for the cutoff period, used as a log throughout the month and then compared to the activity reported as of the cutoff date.
 - Should match P&I activity reported on Form SG300.



Comparing Monthly Reports

SG301X - Monthly Remittance Recap (used for the MPF Xtra product)

How does this form tie into the custodial account reconciliation process?

The remittance activity for the month should match *Line 5* of Form *SG320A* and should be compared to the final TAR remittance amount.

Each business day of the month should be listed in the first column (1st -31st).

Servicer Information					
Number:	Servicer Name:				
duct Information					
form is used for the MP	F Xtra product only.				
nthly Remittance Recap					
e Period Covered:		_			-
Date Payments Posted to Mortgage Loans	Date wire or ACH sent to FHLB DID Account	Daily Remittance Amount	Total Cumulative Monthly Remittance Amount	iTAR Total Remittance Amount (Sum of total cash reported)	Difference (Total Cumulative Monthly Remit vs Activity reported/iTAR amount)
al Remittance Activity for Co					
e: To assist with calculation fortgage Partnership Finance", "MPF", go is a trademark of the Federal Home	"eMPF", "MPF Xtra" and "eMAQ				



Completing Form SG320A Line 1: Bank Statement Balance

Body	Form	1			
For a	ctual/	actual remittance, complete both of Account column only.	columns. F	or actual/actual single rem	nittance, complete the P&I
				P&I Custodial Account Acct#	A/A Account at MPF Bank Acct#
			Date	Amount	Amount
	1.	Bank Statement Balance			
	2.	Deposits in Transit		+	+
	3.	Transfers between P&I and A/A			+

- Enter the ending balance from the Servicer's bank statement as of the last business day of the month.
- With **actual/actual**, there are two accounts: the PFI's P&I Custodial Account and the Actual/Actual MRA ("A/A Account") at the MPF Provider.
- For actual/actual single remittance, only enter the balance under the P&I Custodial Account column.

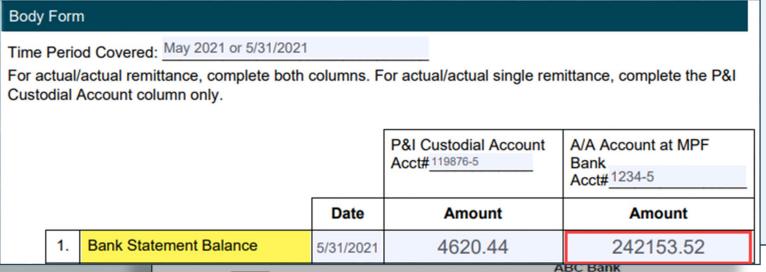


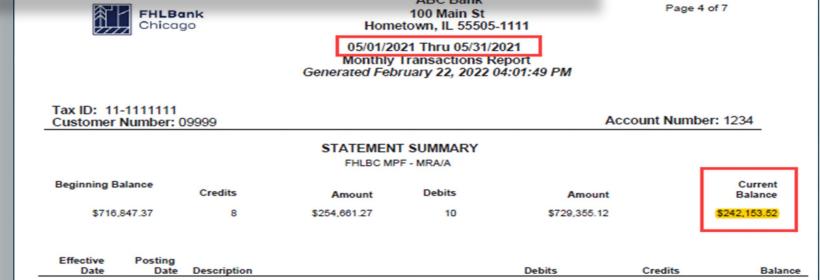
Line 1: PFI Bank Account Balance

Body	Form				
For a	ctual/a	Covered: May 2021 or 5/31/2020 ctual remittance, complete both account column only.		or actual/actual single re	emittance, complete the P&I
				P&I Custodial Account Acct#_119876-5	A/A Account at MPF Bank Acct# 1234-5
			Date	Amount	Amount
	1.	Bank Statement Balance	5/31/2021	4620.44	242153.52
Sı	ımma	ary of Accounts			
Acc	count Ty	'pe		Account Number	Ending Balance
ABO	C Bank B	Business Checking		XXXXXX9876	\$4,620.44)
AE	BC B	ank Business Checki	ng-XXX	XXX9876	
Acc	ount Su	ımmary			
05/01	1/2021	Description Beginning Balance 18 Credit(s) This Period	\$2,	mount 125.50 292.46	
05/28	8/2021	9 Dehit(s) This Period Ending Balance	\$255	797.52 620.44	
Dep	osits	Description			Amount
05/03	3/202 1 4/202 1	P&I CUSTODIAL DEPOSITS FOR FE	DERAL HOME	E LOAN BANK	\$10,382.19 \$82,195.85



Line 1: A/A MRA Account Balance







Line 2: Deposits in Transit

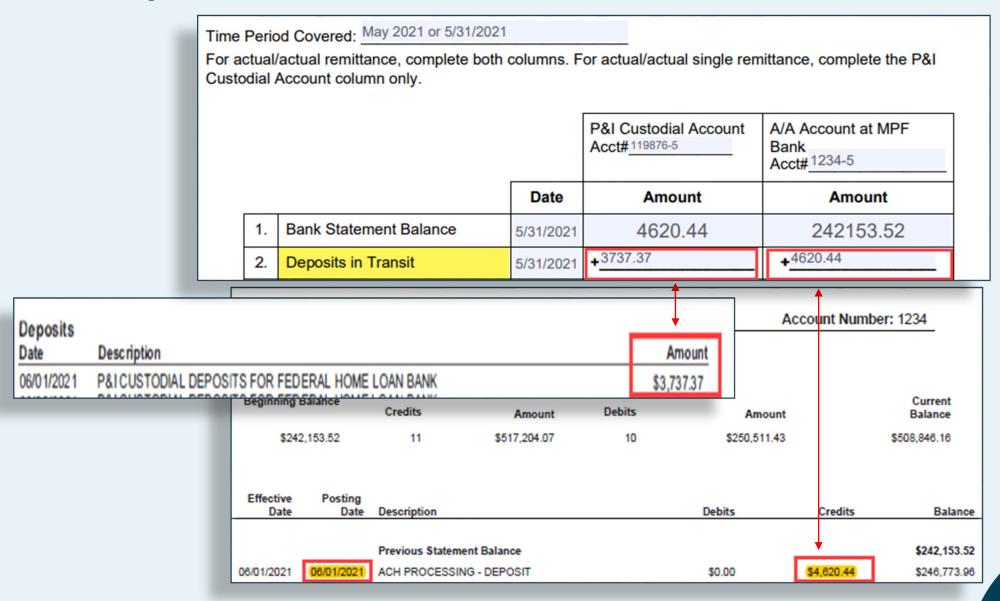
Time Period Covered: May 2021 or 5/31/2021

For actual/actual remittance, complete both columns. For actual/actual single remittance, complete the P&I Custodial Account column only.

				ial Account		
			Acct#_119876	5-5	Bank Acct	# <u>1234-5</u>
		Date	Amou	unt	Am	ount
1.	Bank Statement Balance	05/31/2021	4,62	0.44	242	,153.52
2.	Deposits in Transit	05/31/2021	+ 3,737.37		+ 4,620.44	

- List any outstanding deposits not yet reflected on the bank statement.
- Under actual/actual, there may be deposits outstanding to either or both accounts.
- For actual/actual single remittance, the Servicer will have entries only under the P&I Custodial Account column.
- Each outstanding deposit must be recorded separately by date, if possible.
- The dates entered should be the dates that funds were applied to the loans.
- Funds must be deposited to the P&I Custodial Account within two business days of the Servicer's receipt of the payment.

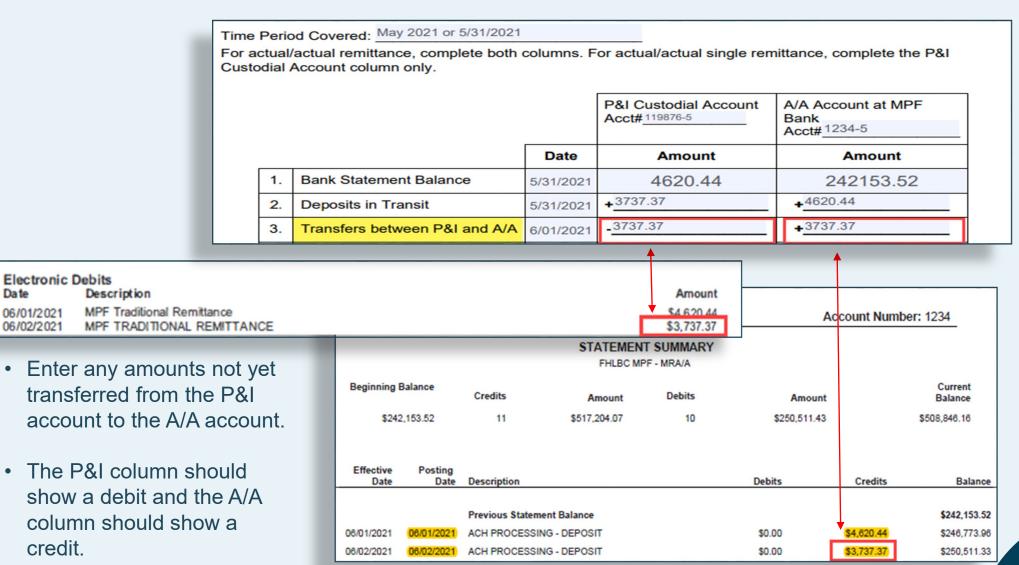
Line 2: Deposits in Transit





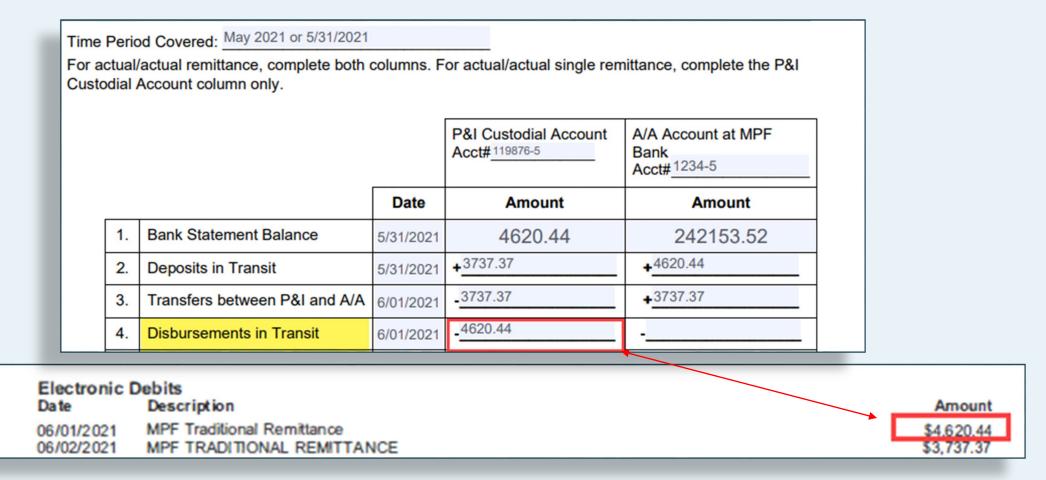
Line 3: Transfers between P&I and A/A

Date





Line 4: Disbursements in Transit



• List any outstanding disbursements not yet reflected on the bank statement.



Line 5: Remittance Due MPF Bank on 18th

	/actual remittance, complete both of Account column only.			·
			P&I Custodial Account Acct#	A/A Account at MPF Bank Acct#
		Date	Amount	Amount
1.	Bank Statement Balance			
2.	Deposits in Transit	_	+	+
3.	Transfers between P&I and A/A		-	+
4.	Disbursements in Transit		-	-
5.	Remittance Due to MPF Bank on the 18th		-	-
6.	Adjustments (explanation and date):		+/	+/
7.*	Zero Balance Reconciliation (Line 1+2+3+4+5+6)		=	=

- Enter the remittance expected to be withdrawn on the 18th of the following month in the account the funds will be drafted (or the proceeding business day if the 18th is not a business day).
- This amount should equal the principal and net interest plus/minus any cash adjustments on the Final TAR.

Line 5: Remittance Due MPF Bank on 18th

	Time	Perio	d Covered:	May 2021 or 5/31/2021							
	For a	ctual/		ance, complete both		or actual/actu	al single ren	nittance, com	plete the P&I		
-1					P&I Custodial Account Acct#_119846-5		A/A Account at MPF Bank Acct# 1234-5				
-					Date	Amo	unt	An	nount		
-		Bank Statement Balance			5/31/2021	4620.44		242153.52			
-		2.	Deposits in Transit		5/31/2021	+3737.37		4 4620.44			
-		3.	Transfers b	etween P&I and A/A	6/01/2021	3737.37		4 3737.37			
		4.	Disburseme	ents in Transit	6/01/2021	_4620.44					
Servicer I		5.	Remittance on the 18 th	Due to MPF Bank	6/18/2021			250511.43	3	Compi	utershare
					5	Summary Report					
			Loan Cnt	Prin In Amt	terest Amt	Curt Amt	Cuft Int	Prin Adj Amt	Liq Amt	Act End Bal	Sch End Bal
9999		ABC E	Bank		MPF P	rogram					
Investor			157		832.89	7,324.85	0.00	0.00	144,470.95	19,240,033.50	0.00
Servicer			157		832.85	7,724.85	0.00	0.00	144,470.95	19,240,033.50	0.00
Total Differe	ences	Total Total Cash Net R Non S Prepa	g Loan Count: Principal: Net Interest: Adjustment: cealized Loss/-G Supp Comp Int: nyment Penalty / dj-Non Adv Amo	ain: Amount: unt:	0.04 154 678.54 832.89 0.00 0.00 0.00 0.00 0.00 511.43	0.00	0.00	0.00	0.00	0.00	0.00



Line 6: Adjustments

Time Period Covered: May 2021 or 5/31/2021 For actual/actual remittance, complete both columns. For actual/actual single remittance, complete the P&I Custodial Account column only. P&I Custodial Account A/A Account at MPF Acct#119846-5 Bank Acct# 1234-5 Date Amount Amount **Bank Statement Balance** 4620.44 242153.52 5/31/2021 +3737.37 +4620.44 Deposits in Transit 5/31/2021 \$250,511.33 3737.37 +3737.37 Transfers between P&I and A/A 6/01/2021 4620.44 Disbursements in Transit 6/01/2021 250511.43 Remittance Due to MPF Bank 6/18/2021 on the 18th +/-0.10 Adjustments (explanation and date): May 2021 rounding difference to fund .04 April 2021 rounding difference to fund .06

Servicer Nur	er Turnarou mber - 9999 06/01/2021		Run Date 6/14/2021 12:46:44 PM LSVTRNARNDF			Computershare			
	Loan Cnt	Prin Amt	Interest Amt	Summary Report Curt Amt	Curt Int	Prin Adj Amt	Liq Amt	Act End Bal	Sch End Bal
9999	ABC Bank								
Investor	157	59,882.74	38,832.89	7,324.85	0.00	0.00	144,470.95	19,240,033.50	0.00
Servicer	157	59,882.74	38,832.85	7,324.85	0.00	0.00	144,470.95	19,240,033.50	0.00
Total Difference	es	0.00	0.04	0.00	0.00	0.00	0.00	0.00	0.00

- Enter any other debits or credits that may represent outstanding adjustments.
- This section should be used for items such as erroneous deposits or withdrawals to the account that have not yet been corrected.
- Any amounts noted should also reflect explanations/dates and should be cleared within the next accounting cycle.



Line 7: Zero Balance Reconciliation

Time Period Covered: May 2021 or 5/31/2021

For actual/actual remittance, complete both columns. For actual/actual single remittance, complete the P&I Custodial Account column only.

			P&I Custodial Account Acct#_119846-5	A/A Account at MPF Bank Acct#1234-5
		Date	Amount	Amount
1.	Bank Statement Balance	5/31/2021	4620.44	242153.52
2.	Deposits in Transit	5/31/2021	+ 3737.37	+ 4620.44
3.	Transfers between P&I and A/A	6/01/2021	. 3737.37	+ 3737.37
4.	Disbursements in Transit	6/01/2021	_4620.44	
5.	Remittance Due to MPF Bank on the 18 th	6/18/2021		_250511.43
6.	Adjustments (explanation and date):		+/	+/- 0.10
	May 2021 rounding difference to fund .04 April 2021 rounding difference to fund .06			
7.*	Zero Balance Reconciliation (Line 1+2+3+4+5+6)		=0.00	=0.00

^{*}The account balance should be zero. Any unreconciled items must be cleared within 60 days.

- This line is a sum of the amounts entered in each column.
- Since both the A/A and A/A single remittance types require that the remittance due the MPF Bank equals the collections during the accounting cycle, this total should always equal zero.



P&I Custodial Account Reconciliation

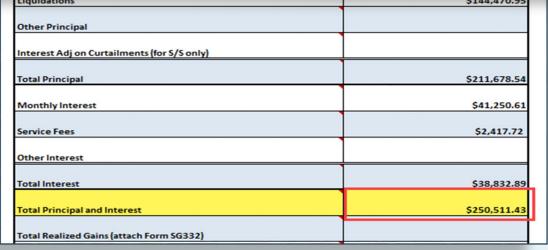
Form SG300:The Monthly Summary and Remittance Report

How does this form tie into the Custodial Account reconciliation process?

Total Principal and Interest Amount should match what is shown on **Line 5** of **Form SG320A**.

This should also equal the principal + interest +/- cash adjustments from the final TAR.

Time Period Covered: May 2021 or 5/31/2021 For actual/actual remittance, complete both columns. For actual/actual single remittance, complete the P&I Custodial Account column only. P&I Custodial Account A/A Account at MPF Acct# 119846-5 Bank Acct# 1234-5 Date Amount Amount Bank Statement Balance 4620.44 242153.52 5/31/2021 +3737.37 +4620.44 Deposits in Transit 2. 5/31/2021 3. Transfers between P&I and A/A _3737.37 **+**3737.37 6/01/2021 4620.44 Disbursements in Transit 6/01/2021 250511.43 Remittance Due to MPF Bank 6/18/2021 on the 18th \$144,470.95 Liquidations Other Principal





Tax and Insurance (T&I) Custodial Account Reconciliation

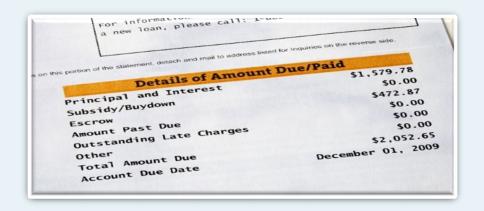


T&I Custodial Account Deposits

T&I account funds belong to the borrower

Required T&I account deposits:

- Escrow funds
- T&I advances
- Buydown funds (may be held in a separate custodial account)
- Unapplied funds
- Hazard insurance proceeds for the restoration and repair of the property
- Liquidation proceeds that offset a deficit in the Escrow Account
- Remaining balance of property insurance loss drafts





T&I Custodial Account Withdrawals

Permissible T&I account withdrawals

- Timely payment of borrower's escrow items.
- Refund to the Borrower for excess escrow funds.
- Recovery of escrow advances
- Payment of interest to borrower on escrow funds, if required.
- Removal of any deposits made in error.
- Unapplied funds for P&I payments.





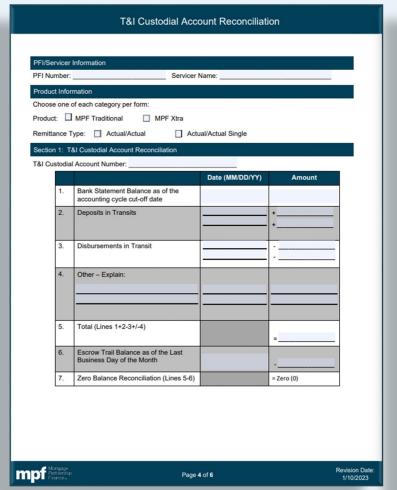
T&I Custodial Account Reconciliation Form SG321A

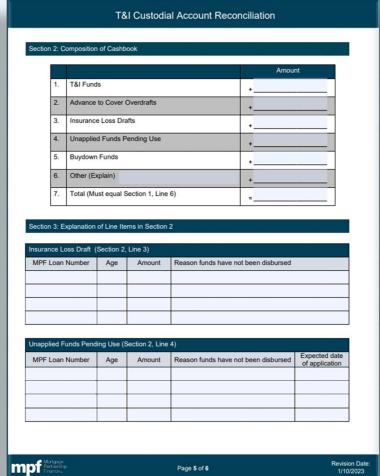
- Form SG321(A) is used to reconcile the T&I Custodial Account as of the accounting cycle cutoff to the servicer's internal escrow trial balance.
- The Servicer's system-generated escrow trial balance report is the primary resource for detailing the various loan level funds on deposit in the T&I Custodial Account.

Reminder: Escrow shortages must be advanced by the Servicer and subsequently collected from borrower.



SG321A T&I Account Reconciliation

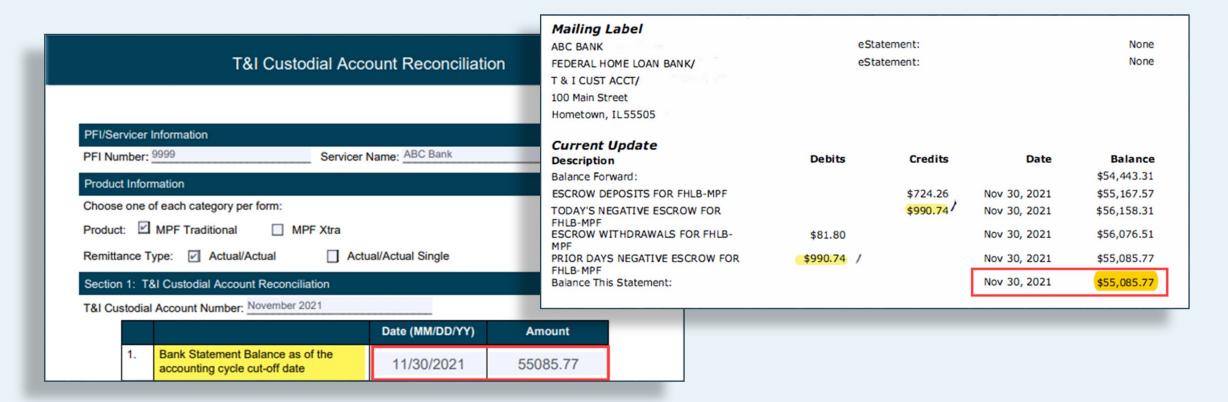




Other (Explain) (Section	on 2, Line	6)		
MPF Loan Number	Age	Amount	Reason funds have not been disbursed	Expected date of application
Attachments/Supporting	ng Docum	nentation		
Are supporting docum	ents atta	ched?	Yes No	
List any supporting do	cuments	and/or any	missing documents and provide an explanation	n for any missing
documents:		,		
Employee Information	1			
By submitting this form	n, I certify	that the inf	ormation contained herein is true and accurate	÷.
Printed Name of Empl	oyee Cor	mpleting Fo		
Title:			Email:	
Phone Number:			Date Completed:	
r none reamber.			Date Completed:	
Thore runner.			Date Completed:	
Thore Number.			Date Completed:	
riole Number			Date Completed:	
THOSE NUMBER:			Date Completed:	
Those Kullider.			Date Completed:	
THOSE NUMBER:			Date Completeo:	
THOSE NUMBER:			Date Completed:	
, , , , , , , , , , , , , , , , , , ,			Date Completed:	
The Notice of the Control of the Con			Date Completed:	
Tion William			Date Completed:	
The Notice of the Control of the Con			Date Completed:	
The Notice of the Control of the Con			Date Completed:	
The Notice of the Control of the Con			Date Completed:	
The Notice of th			Date Completeo:	
			Date Completed:	
			Date Completed: Pr. MPF Nos and "eMAQCS" are registered trademarks of the FHLBs attraction framework from the field bank of the Grand in the grand	



Line 1: Bank Statement Balance

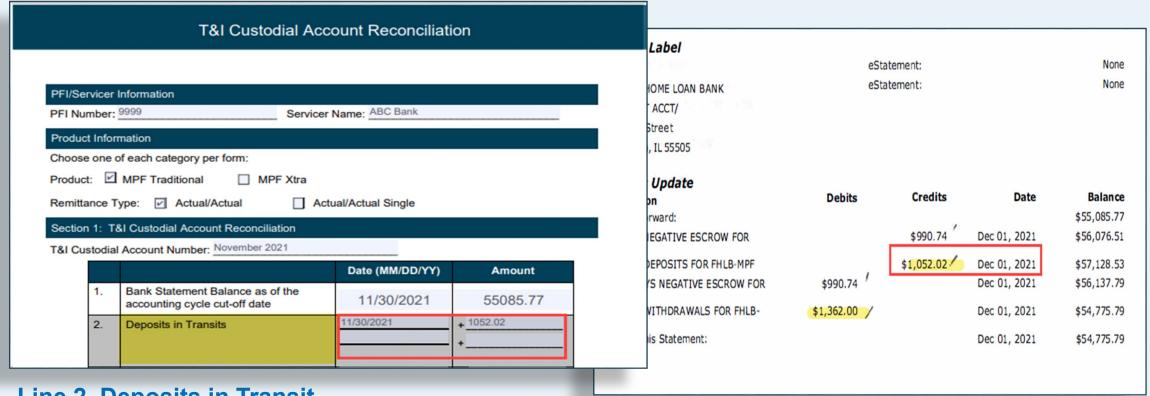


Line 1. Bank Statement Balance

Enter bank statement balance as of the last business day of the month.



Line 2: Deposits in Transit



Line 2. Deposits in Transit

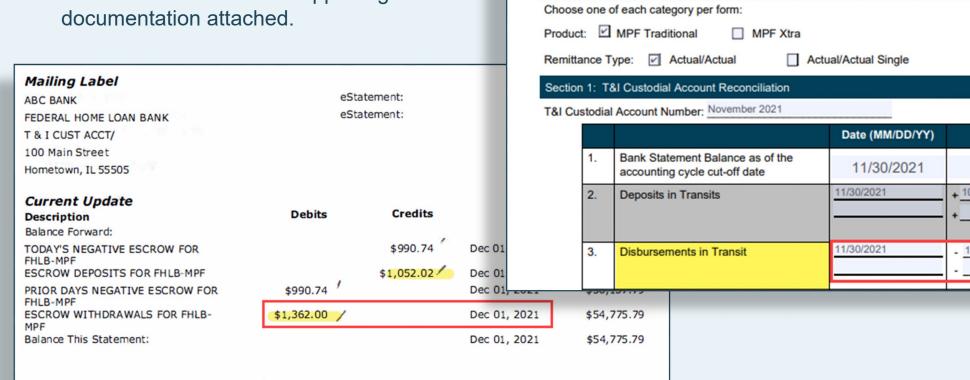
- List any deposits not yet reflected on the bank statement.
- Each outstanding deposit must be recorded separately by date and supporting documentation should be attached.
- The date entered should be the date funds were applied to the loans.
- Funds must be deposited to the T&I Custodial Account within 2 business days of receipt.

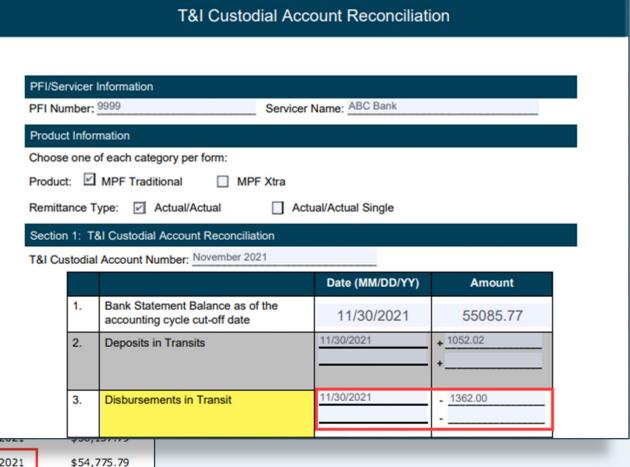


Line 3: Disbursements in Transit

Line 3. Disbursements in Transit

- List any outstanding disbursements not yet reflected on the bank statement.
- Each outstanding disbursement should be itemized with dates and supporting documentation attached.

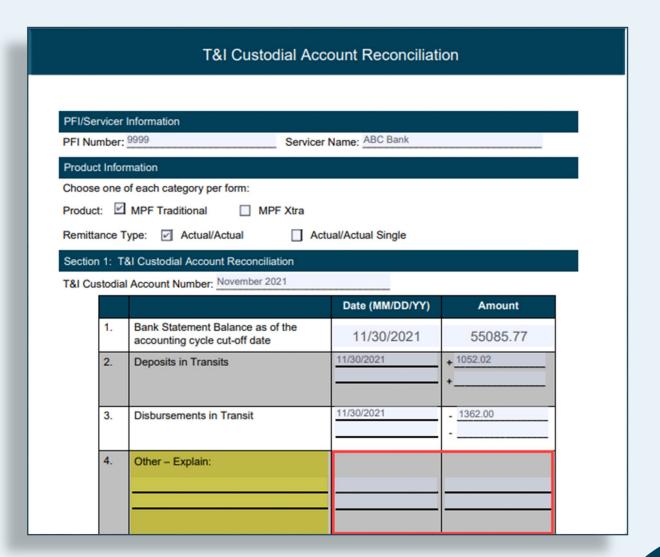




Line 4: Other - Explain

Line 4. Other- Explain

- Enter any other debits or credits that may be outstanding.
- Use for items such as erroneous deposits or withdrawals to the account that have not yet been corrected.
- Any amounts noted should reflect dates and explanations – items should be cleared within the next accounting cycle.





Line 5: Total

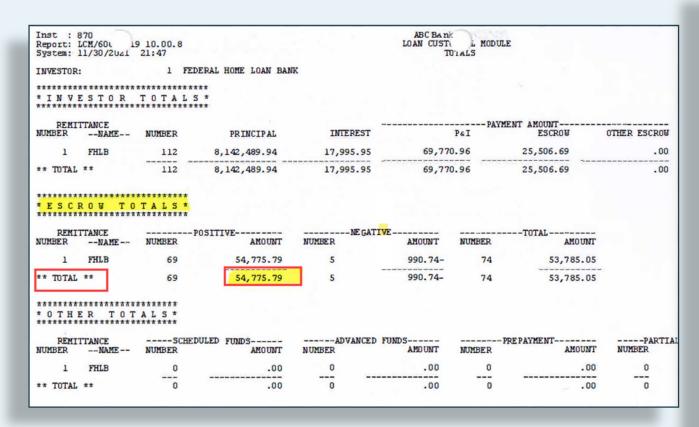
T&I Custodial Account Reconciliation							
PFI/S	ervicer	Information					
PFI Number: 9999 Servicer Name: ABC Bank							
Produ	ıct Infor	mation					
		of each category per form:					
Produ	ct:	MPF Traditional					
Remit	tance T	ype: Actual/Actual Ac	ctual/Actual Single				
Section	on 1: T	&I Custodial Account Reconciliation					
T&I C	ustodia	Account Number: November 2021					
			Date (MM/DD/YY)	Amount			
	1.	Bank Statement Balance as of the accounting cycle cut-off date	11/30/2021	55085.77			
	2.	Deposits in Transits	11/30/2021	+ 1052.02			
				+			
	3.	Disbursements in Transit	11/30/2021	. 1362.00			
				-			
	4.	Other – Explain:					
	5.	Total (Lines 1+2-3+/-4)					
				= 54775.79			

Line 5. Total of Lines 1 through 4

$$(1 + 2 - 3 + / - 4)$$

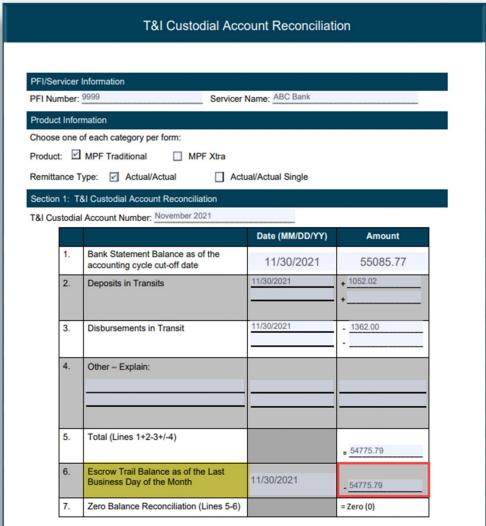


Line 6: Escrow Trial Balance Total



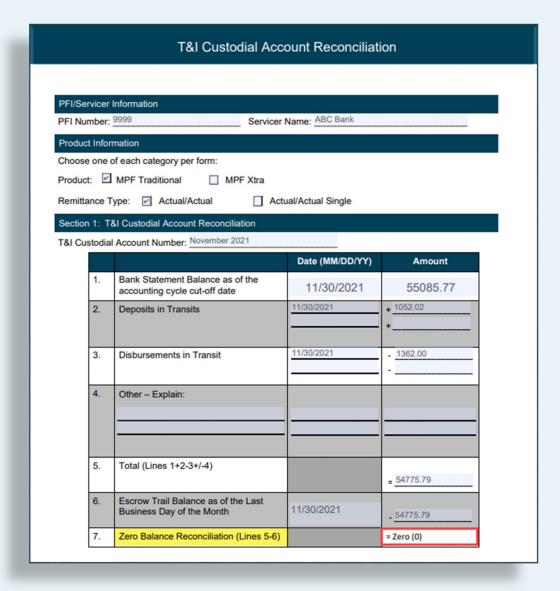
Line 6. Escrow Trial Balance as of the Last Business Day of the Month

- Enter the total of your escrow funds, which are held for the payment of escrow items.
- A loan level trial balance reflecting escrow balances should be attached as supporting documentation.





Line 7: Total – Zero Balance

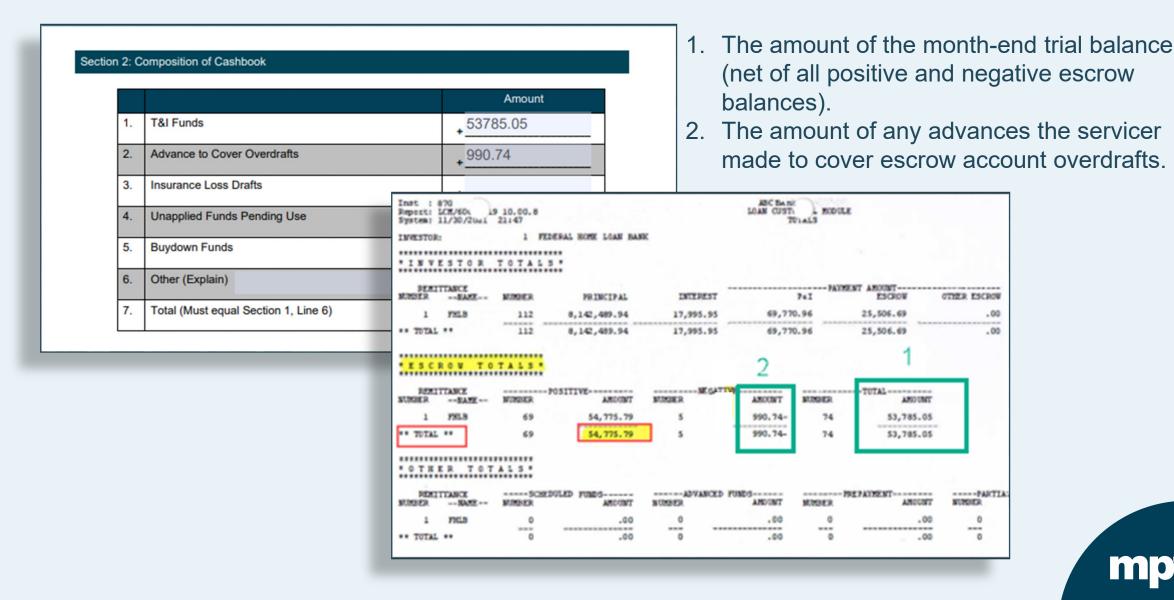


Line 7. Zero Balance Reconciliation (total of lines 5 - 6)

The total funds in the T&I Custodial Account should equal the escrow trial balance, therefore the reconciliation should always balance to zero.



Section 2: Composition of Cashbook





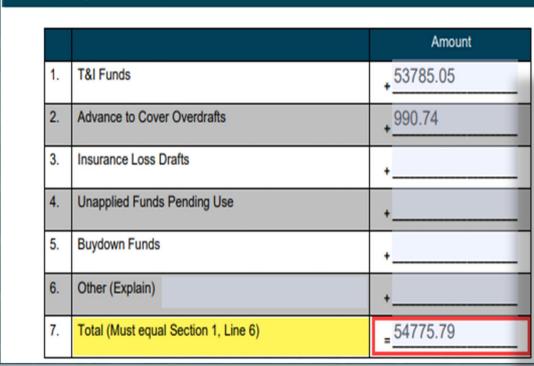
Section 2: Composition of Cashbook

		Amount
1.	T&I Funds	<u>+</u> 53785.05
2.	Advance to Cover Overdrafts	+990.74
3.	Insurance Loss Drafts	+
4.	Unapplied Funds Pending Use	+
5.	Buydown Funds	+
6.	Other (Explain)	+
7.	Total (Must equal Section 1, Line 6)	_ 54775.79

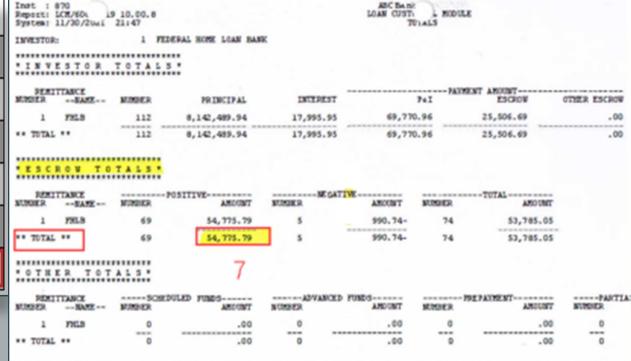
- 3. Amount of any insurance loss drafts that are being held (broken down in Sec 3).
- 4. Amount of any unapplied funds (partial payment, etc.) (broken down in Sec 3).
- 5. Amount of any lender buy down funds.
- 6. Amount of any funds the lender is holding that does not fall into any previous categories (broken down in Sec 3).

Section 2: Composition of Cashbook

Section 2: Composition of Cashbook



7. Total of lines 1 through 6





Section 3: Explanation of Line Items



Other (Explain) (Section 2, Line 6)									
MPF Loan Number	Age	Amount	Reason funds have not been disbursed	Expected date of application					
					V				

Line 3, Sec 2

- Enter the <u>aggregate</u> total for all insurance loss drafts that are six or fewer months old as a single line item. Showing the # of mortgages under the "MPF Loan Number" and the total dollar amount under "Amount".
- For loss drafts that are seven or more months old <u>itemize</u> each mortgage involved.

Line 4, Sec 2

 Provide the most current report that reflects the aging, identification of funds, and actions taken to resolve the dispositioning of funds (prior to 90 days of aging)

Line 6, Sec 2

 Provide supporting documentation for items listed in this area.



MPF Resources

MPF Service Center

MPF Customer Service Portal

Phone - 877-345-2673

Email – MPF-Help@fhlbc.com

Hours - 8:30 am to 4:30 pm CT

MPF Loan Accounting

MPFLoanAccounting@fhlbc.com

MPF National Education

MPFTraining@fhlbc.com



