

## Instructions Page

### Purpose

Servicers must use the MPF Xtra® Product Investor Reporting Calendar to determine the due dates for submitting the MPF Xtra Reports, Exception Clearing Reports (ECR), External Collateral Files (ECFs), and Turnaround Reports (TARs) in accordance with MPF Xtra Servicing Guide Chapter 2.

### Use

- **When:** The Servicer should refer to this exhibit when submitting the MPF Xtra® Reports, Exception Clearing Reports (ECRs), External Collateral Files (ECFs), and Turnaround Reports (TARs) to ensure they are submitting the specific reports on the correct date and time.
- **Who:** The exhibit should be used by an employee of the Servicer who has responsibilities that would cause such individual to be knowledgeable of the processes needed to complete the monthly reports.

### Assistance

Please email the Master Servicer at [CTSFHLBLoanAccountingTeam@WellsFargo.com](mailto:CTSFHLBLoanAccountingTeam@WellsFargo.com) for any questions or assistance in preparing and/or submitting the reports.

### Helpful Hints

- If a report or remittance due date falls on a weekend or holiday, then the report or remittance is due on the Business Day prior to the weekend or holiday.
- For MPF Traditional Products Reporting – see Servicing Guide Exhibit A. For MPF Government MBS Reporting – see Servicing Guide Exhibit E-M.

### Exhibit A-X

MPF Xtra Calendar of Key Dates 2023																	
<b>JANUARY</b>																	
S	M	T	W	T	F	S	2 New Years Day	3 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	3 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	S	M	T	W	T	F	S	
1	2	3	4	5	6	7	3 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	4 Independence Day	4 Final TAR due for previous month reporting and Daily reporting starts for current month activity	5 Final TAR due for previous month reporting and Daily reporting starts for current month activity	2	3	4	5	6	7	8
8	9	10	11	12	13	14	4 Final TAR due for previous month reporting and Daily reporting starts for current month activity	16 Martin Luther King Day	20 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle	21 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle	9	10	11	12	13	14	15
15	16	17	18	19	20	21	20 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle				16	17	18	19	20	21	22
22	23	24	25	26	27	28					23	24	25	26	27	28	29
29	30	31									30	31					
<b>FEBRUARY</b>																	
S	M	T	W	T	F	S	1 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	1 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	1 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	S	M	T	W	T	F	S	
			1	2	3	4	2 Final TAR due for previous month reporting and Daily reporting starts for current month activity	20 Presidents Day	22 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle	2 Final TAR due for previous month reporting and Daily reporting starts for current month activity	6	7	8	9	10	11	12
5	6	7	8	9	10	11	20 Presidents Day			22 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle	13	14	15	16	17	18	19
12	13	14	15	16	17	18	22 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle				20	21	22	23	24	25	26
19	20	21	22	23	24	25					27	28	29	30	31		
26	27	28															
<b>MARCH</b>																	
S	M	T	W	T	F	S	1 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	1 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	1 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	S	M	T	W	T	F	S	
			1	2	3	4	2 Final TAR due for previous month reporting and Daily reporting starts for current month activity	22 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle	5 Final TAR due for previous month reporting and Daily reporting starts for current month activity	4 Labor Day	3	4	5	6	7	8	9
5	6	7	8	9	10	11	22 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle		22 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle	22 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle	10	11	12	13	14	15	16
12	13	14	15	16	17	18					17	18	19	20	21	22	23
19	20	21	22	23	24	25					24	25	26	27	28	29	30
26	27	28	29	30	31												
<b>APRIL</b>																	
S	M	T	W	T	F	S	3 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	2 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	2 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	S	M	T	W	T	F	S	
						1	4 Final TAR due for previous month reporting and Daily reporting starts for current month activity	7 Good Friday	21 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle	3 Final TAR due for previous month reporting and Daily reporting starts for current month activity	1	2	3	4	5	6	7
2	3	4	5	6	7	8	21 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle			9 Columbus Day	8	9	10	11	12	13	14
9	10	11	12	13	14	15				20 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle	15	16	17	18	19	20	21
16	17	18	19	20	21	22					22	23	24	25	26	27	28
23	24	25	26	27	28	29					29	30	31				
30																	
<b>MAY</b>																	
S	M	T	W	T	F	S	1 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	1 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	1 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	S	M	T	W	T	F	S	
						1	2 Final TAR due for previous month reporting and Daily reporting starts for current month activity	29 Memorial Day	23 Thanksgiving	2 Final TAR due for previous month reporting and Daily reporting starts for current month activity	1	2	3	4	5	6	7
7	8	9	10	11	12	13	22 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle			22 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle	5	6	7	8	9	10	11
14	15	16	17	18	19	20					12	13	14	15	16	17	18
21	22	23	24	25	26	27					19	20	21	22	23	24	25
28	29	30	31								26	27	28	29	30		
<b>JUNE</b>																	
S	M	T	W	T	F	S	1 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	1 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	1 MPF Xtra loan level file with last business day activity and SG300, SG301X due by 12PM (noon) EST	S	M	T	W	T	F	S	
						1	2 Final TAR due for previous month reporting and Daily reporting starts for current month activity	19 Nineteenth National Independence Day	4 Final TAR due for previous month reporting and Daily reporting starts for current month activity	22 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle	3	4	5	6	7	8	9
4	5	6	7	8	9	10	22 MPF Xtra loan level file must include previous day activity and all loans without activity for the cycle			25 Christmas Day	10	11	12	13	14	15	16
11	12	13	14	15	16	17					17	18	19	20	21	22	23
18	19	20	21	22	23	24					24	25	26	27	28	29	30
25	26	27	28	29	30						31						
<b>JULY</b>																	
<b>AUGUST</b>																	
<b>SEPTEMBER</b>																	
<b>OCTOBER</b>																	
<b>NOVEMBER</b>																	
<b>DECEMBER</b>																	
*ECR is due within 24 hours of Initial TAR receipt (ECR is only required if MPF system of record needs to be updated)* PFI will receive their Initial TAR within 24 hours of receipt of loan level file																	

"Mortgage Partnership Finance", "MPF", "eMPF", "MPF Xtra" and "eMAQCS" are registered trademarks of the Federal Home Loan Bank of Chicago. The "MPF Mortgage Partnership Finance" logo is a trademark of the Federal Home Loan Bank of Chicago.