

## Instructions Page

### Purpose

Servicers must use the MPF Xtra Product Investor Reporting Calendar to determine the due dates for submitting the MPF Xtra Reports, Exception Clearing Reports (ECR), External Collateral Files (ECFs), and Turnaround Reports (TARs) in accordance with MPF Xtra Servicing Guide Chapter 2.

### Use

- **When:** The Servicer should refer to this exhibit when submitting the MPF Xtra Reports, Exception Clearing Reports (ECRs), External Collateral Files (ECFs), and Turnaround Reports (TARs) to ensure they are submitting the specific reports on the correct date and time.
- **Who:** The exhibit should be used by an employee of the Servicer who has responsibilities that would cause such individual to be knowledgeable of the processes needed to complete the monthly reports.

### Assistance

Please email the Master Servicer at [CTSFHLBXTRATEAM@wellsfargo.com](mailto:CTSFHLBXTRATEAM@wellsfargo.com) for any questions or assistance needed in preparing and/or submitting the reports.

### Helpful Hints

- If a report or remittance due date falls on a weekend or holiday, then the report or remittance is due on the Business Day prior to the weekend or holiday.
- **Effective with the March 2, 2022 mortgage loan activity, all Servicers will be required to report daily to the Master Servicer.**

**MPF Xtra® Product Investor Reporting Calendar - MPF Xtra Reports and Exception Clearing Reports (ECR) are due by 12:00 Noon ET on specified dates. NOTE: External Collateral Files (ECFs) and Turnaround Reports (TARs) are due by 5PM ET on specified dates. For MPF Traditional Products Reporting - See Servicing Guide Exhibit A. For MPF Government MBS Reporting - See Servicing Guide Exhibit E-M.**

JANUARY							JULY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1							1
						1							2
2	3	4	5	6	7	8	3	4	5	6	7	8	9
9	10	11	12	13	14	15	10	11	12	13	14	15	16
16	17	18	19	20	21	22	17	18	19	20	21	22	23
23	24	25	26	27	28	29	24	25	26	27	28	29	30
30	31						31						
<b>JANUARY</b>							<b>JANUARY</b>						
1 New Years Day							1 Last day to report previous month activity						
3 Last day to report previous month activity							4 Independence Day						
4 Final TAR Due previous month reporting and Daily reporting starts for current month activity							5 Final TAR Due previous month reporting and Daily reporting starts for current month activity						
17 Martin Luther King Day							22 MPF Xtra reports Due for all loans with no activity for the month						
21 MPF Xtra Reports Due for all loans without activity							25 ECR Due						
24 Initial TAR Due													
25 ECR Due													
FEBRUARY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5			1	2	3	4	5
6	7	8	9	10	11	12	6	7	8	9	10	11	12
13	14	15	16	17	18	19	13	14	15	16	17	18	19
20	21	22	23	24	25	26	20	21	22	23	24	25	26
27	28						27	28	29	30	31		
<b>FEBRUARY</b>							<b>AUGUST</b>						
1 Last day to report previous month activity							1 Last day to report previous month activity						
2 Final TAR Due previous month reporting and Daily reporting starts for current month activity							2 Final TAR Due previous month reporting and Daily reporting starts for current month activity						
21 Presidents Day							22 MPF Xtra reports Due for all loans with no activity for the month						
22 MPF Xtra Reports Due for all loans without activity													
23 Initial TAR Due													
24 ECR Due													
MARCH							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30	31			25	26	27	28	29	30	
<b>MARCH</b>							<b>SEPTEMBER</b>						
1 Last day to report previous month activity							1 Last day to report previous month activity						
2 All PFIs must start reporting Daily							2 Final TAR Due previous month reporting and Daily reporting starts for current month activity						
2 Final TAR Due previous month reporting							5 Labor Day						
22 MPF Xtra reports Due for all loans with no activity for the month							22 MPF Xtra reports Due for all loans with no activity for the month						
APRIL							OCTOBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2							1
3	4	5	6	7	8	9	2	3	4	5	6	7	8
10	11	12	13	14	15	16	9	10	11	12	13	14	15
17	18	19	20	21	22	23	16	17	18	19	20	21	22
24	25	26	27	28	29	30	23	24	25	26	27	28	29
30							30	31					
<b>APRIL</b>							<b>OCTOBER</b>						
1 Last day to report previous month activity							3 Last day to report previous month activity						
4 Final TAR Due previous month reporting and Daily reporting starts for current month activity							4 Final TAR Due previous month reporting and Daily reporting starts for current month activity						
15 Good Friday							10 Columbus Day						
22 MPF Xtra reports Due for all loans with no activity for the month							21 MPF Xtra reports Due for all loans with no activity for the month						
MAY							NOVEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30	31					27	28	29	30			
<b>MAY</b>							<b>NOVEMBER</b>						
2 Last day to report previous month activity							1 Last day to report previous months activity						
3 Final TAR Due previous month reporting and Daily reporting starts for current month activity							2 Final TAR Due previous month reporting and Daily reporting starts for current month activity						
20 MPF Xtra reports Due for all loans with no activity for the month							11 Veteran's Day						
30 Memorial Day							22 MPF Xtra reports Due for all loans with no activity for the month						
							24 Thanksgiving						
JUNE							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31
<b>JUNE</b>							<b>DECEMBER</b>						
1 Last day to report previous month activity							1 Last day to report previous month activity						
2 Final TAR Due previous month reporting and Daily reporting starts for current month activity							2 Final TAR Due previous month reporting and Daily reporting starts for current month activity						
20 Juneteenth National Independence Day (observed)							22 MPF Xtra reports Due for all loans with no activity for the month						
22 MPF Xtra reports Due for all loans with no activity for the month							25 Christmas Day						
							26 Christmas Day (observed)						

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