

## Instructions Page

### Purpose

Servicers must use the MPF Xtra® Product Investor Reporting Calendar to determine the due dates for submitting the MPF Xtra Reports, Exception Clearing Reports (ECR), External Collateral Files (ECFs), and Turnaround Reports (TARs) in accordance with MPF Xtra Servicing Guide Chapter 2.

### Preparation

- **When:** The Servicer should refer to this exhibit when submitting the MPF Xtra® Reports, Exception Clearing Reports (ECRs), External Collateral Files (ECFs), and Turnaround Reports (TARs) to ensure they are submitting the specific reports on the correct date and time.
- **Who:** The exhibit should be used by an employee of the Servicer who has responsibilities that would cause such individual to be knowledgeable of the processes needed to complete the monthly reports.

### Additional Guidance

Please contact the MPF® Service Center by using one of the following options for any questions or assistance in preparing and/or submitting the form:

- [MPF Customer Service Portal](#)
- Email: [MPF-Help@fhfbc.com](mailto:MPF-Help@fhfbc.com)
- Phone: (877) 345-2673

### Helpful Hints

- If a report or remittance due date falls on a weekend or holiday, then the report or remittance is due on the Business Day prior to the weekend or holiday.
- For MPF Traditional Products Reporting – see Servicing Guide Exhibit A. For MPF Government MBS Reporting – see Servicing Guide Exhibit E-M.

# MPF Xtra – 2023 Investor Reporting Calendar

MPF Xtra Calendar of Key Dates 2023																																																										
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\*ECR is due within 24 hours of Initial TAR receipt (ECR is only required if MPF system of record needs to be updated)\*  
PFI will receive their Initial TAR within 24 hours of receipt of loan level file

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